



NOTICE OF MEETING

Audit Committee

TUESDAY, 2ND JUNE, 2009 at 19:30 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Rahman Khan (Chair), Diakides, Gorrie, Mallett (Vice-Chair), Mughal, Meehan and Butcher

AGENDA

1. APOLOGIES

To note any apologies for absence.

2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 12 below).

3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest become apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

4. MINUTES (PAGES 1 - 12)

To confirm and sign the minutes of the Audit Committee held on the 23 April 2009.

5. DEPUTATIONS AND PETITIONS

6. GRANT THORNTON - AUDIT PROGRESS REPORT (PAGES 13 - 14)

Report of Grant Thornton.

7. DRAFT ANNUAL GOVERNANCE STATEMENT 2008/09 (PAGES 15 - 56)

Report of the Head of Audit and Risk Management to:

- i) Inform the Audit Committee of the requirements of the statutory Annual Governance Statement (AGS) and provide a draft statement relating to 2008/09 for review and approval
- ii) Inform the Audit Committee of the supporting information used to produce the draft AGS and provide a copy of the management assurance and self assessment statement, which will be completed and submitted by Directors and ACEs, for information.

8. THE REVIEW OF THE EFFECTIVENESS OF THE SYSTEM OF INTERNAL AUDIT (PAGES 57 - 70)

Report of the Head of Audit and Risk Management to inform Members of the requirements of the Accounts and Audit (amendment) (England) Regulations 2006 and the action taken to address these.

9. INTERNAL AUDIT SERVICE - TERMS OF REFERENCE (PAGES 71 - 78)

Report of the Head of Audit and Risk Management to advise Members of the changes to the Terms of Reference for the Internal Audit Service and provide an updated terms of reference for approval.

10. ANNUAL AUDIT REPORT AND ASSURANCE STATEMENT 2008/09 (PAGES 79 - 90)

Report of the Head of Audit and Risk Management to inform Members of the overall adequacy and effectiveness of the system of internal control and risk management operating throughout 2008/09 and present a summary of the audit work undertaken to formulate the opinion, including reliance placed on work by other bodies. The report also fulfils the requirements of the Audit Committee terms of reference.

11. AUDIT COMMITTEE DRAFT WORK PLAN 2009/10 (PAGES 91 - 96)

Report of the Head of Audit and Risk Management to inform Members of the Committee's proposed annual work plan for the 2009/10 municipal year.

12. NEW ITEMS OF URGENT BUSINESS

To consider any new items of urgent business admitted at item 2 above.

13. DATE OF NEXT MEETING

Thursday, 30 July 2009 at 19:30hrs.

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Friday, 22 May 2009